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Information Bulletin

Bulletin #: I2016-022
Date: February 29, 2016
To: District Administrators, Presidents, Technical Directors
CC: OSA Board of Directors, Staff
From: Johnny Mисley, Executive Director
Subject: Clarification on new OSA-Sport Ngin Participant Registration Management System

In recent weeks our office has received inquiries from a number of Districts regarding questions presented to them from member Clubs. As a result, I am sending this Information Bulletin to assist Districts with this common inquiry. Please also note key contact names at the end of this Bulletin for specific follow up if needed.

How long of a transition period do Clubs and Associations have to end their current vendor contracts and what are the timelines the OSA is working on with Sport Ngin to replace the AIMS system?

The OSA is currently working with Sport Ngin on configuring and enhancing Sport Ngin's standard member management and registration system to meet the needs of the OSA. Configuration and enhancements of the system for the OSA will take time and is noted below in more detail. While this product is under development, Sport Ngin is currently reaching out to OSA organizations at all levels to communicate their full suite of current sport management products including their standard online registration system. These product offerings come with a special OSA member organization 20% discount.

In most cases, website and registration subscriptions are typically on an annual basis and we (OSA and Sport Ngin) would encourage you to make the change at the soonest point of possible transition. Sport Ngin helps make this a seamless transition for clients and will build out all of your registration sessions for you, which provides a great service and saves you time. The Sport Ngin online registration system is very strong in terms of applying conditional logic for better data capture along with robust reporting and communication systems.

Moving to the Sport Ngin registration system now is a recommended step to ensure a seamless integration of your registration data to the new OSA/Sport Ngin system next year. The OSA and Sport Ngin have developed a **three step** phase in process with respect to replacing the current A.I.M.S. Participant Registration Management System.



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Phase 1: (Underway)

- AIMS will continue to be used as the system for OSA registration data submission until moving into Phase 2
- OSA Clubs and Organizations using Sport Ngin current Registration system as early adopters will be provided with an easy upload tool to get your data submitted into AIMS
- Sport Ngin/OSA - registration system configuration, enhancements and testing
- Definition of phase two implementation scope

Phase 2:

- Go live with new OSA-Sport Ngin Participant Registration Management System (targeting 2017)
- Continue roll out to OSA member Clubs and Organizations
- OSA / Sport Ngin on an interim basis will provide data import options for those member organizations contractually bound to 3rd party registration systems during this phase
- Define next phase of solutions

Phase 3:

- Subject to OSA Board approval, we will be giving OSA full membership advanced notice of what year will be mandatory registration compliance onto the new OSA-Sport Ngin registration platform.

For OSA related questions about this project, please contact **Tom Wilkinson**, Manager of IT at twilkinson@soccer.on.ca (905) 264-9390 (X233).

For Sport Ngin related questions about their full suite of products or this project please contact **Matt Hansen** at matt.hansen@sportngin.com (612) 230-2375 or **Rachael Peltier** at rachael.peltier@sportngin.com (612) 230-9702.